

*Application to Claim Tech Prep College Credit at South Plains College*

Name: \_\_\_\_\_ Student Id: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ High School: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

1. *Check the box for the Tech Prep class(es) you have taken and for which you want to claim credit.*
2. *Show this form to your South Plains College Counselor at the time of registration.*
3. *You must file this form with the Admissions & Records office after earning six (6) hours at South Plains College in order to transfer high school credit to college transcript. Dual credit classes may count toward this requirement.*

Accounting

- Business Computer Information Systems I or Business Computer Information Systems II**  
ITSC 1401: Intro to Computers
- Accounting I**  
ACNT 1303: Intro to Accounting I
- Word Processing Application**  
POFI 2401 Word Processing

Automotive Service Technology

- Automotive Technician I**  
AUMT 1301: Intro & Theory of Auto Tech  
AUMT 1213: Theory of Suspension & Steering  
AUMT 1416: Suspension & Steering
- Automotive Technician II**  
AUMT 1257: Automotive Brake Systems Theory  
AUMT 1410: Automotive Brake Systems
- NATEF Programs**  
AUMT 1407: Automotive Electrical Systems  
AUMT 2434: Automotive Engine Perf. Ana.
- Business Computer Information Systems I or Business Computer Information Systems II**  
ITSC 1401: Intro to Computers

Automotive Technology

- Automotive Technician I**  
AUMT 1301: Intro & Theory of Auto Tech
- Automotive Technician II**  
AUMT 1316: Suspension & Steering and  
AUMT 1410: Automotive Brake Systems
- NATEF Programs**  
AUMT 1407: Automotive Electrical Systems  
AUMT 2417: Automotive Engine Perf. Ana I
- Business Computer Information Systems I or Business Computer Information Systems II**  
ITSC 1401: Intro to Computers
- Summer Dealer Internship** (Instructor Approval)  
AUMT 2328: Auto Service Technician

Business

- Business Computer Information Systems I or Business Computer Information Systems II**  
ITSC 1401: Intro to Computers
- Accounting I**  
ACNT 1303: Intro to Accounting I
- Marketing Dynamics and Marketing Management or Principals of Marketing**  
MRKG 1311: Principals of Marketing  
and BMGT: 1168 Bus. Adm. Practicum
- Business Management and Business Ownership**  
BMGT 1303: Principals of Management  
or BMGT 1301: Supervision

Child Development

- Child Development and Preparation for Parenting**

- CDEC 1319: Child Guidance
- Early Childhood Professions I**  
CDEC 1321: The Infant & Toddler
- Early Childhood Professions II**  
CDEC 1318: Nutrition, Health & Safety and  
CDEC 1354: Child Growth & Development
- Ready, Set, Teach! I**  
CDEC 1311: Introduction to Early Childhood  
Education  
CDEC 1303: Family, School & the Community
- Child Development and Elementary School Teacher Assistant**  
CDEC 1311: Introduction to Early Childhood  
Education
- Business Computer Information Systems I or Business Computer Information Systems II**  
ITSC 1401: Intro to Computers

Computer-Aided Drafting & Design Technology

- Engineering Computer-Aided Drafting I**  
DFTG 1309: Basic Computer Aided Drafting
- Architectural Graphics or Engineering Computer-Aided Drafting II**  
DFTG 1317: Architectural Draft-Residential

Computer Information Systems & Networking Certificate

- Business Computer Information Systems I or Business Computer Information Systems II**  
ITSC 1401: Intro to Computers
- Internetworking Tech I**  
ITNW 1421: Intro to Networking or  
ITCC 1402: Networking Basics (CISCO I) and  
ITCC 1406: Router & Routing Basics (CISCO 2)
- Internetworking Technology II**  
ITCC 1442 Switching Basics & Int. Rout. (CISCO 3) and  
ITCC 1446 WAN Technologies (CISCO 4)
- Business Computer Programming I**  
ITSE 1449: Programming Logic and Design
- Intro to Computer Maintenance Tech or Telecommunication and Networking or Independent Study in Technology Applications**  
CPMT 1445 Computer System Maintenance and  
CPMT 2445 Computer System Troubleshooting
- Computer Maintenance Tech I**  
ITSC 1425: Personal Computer Hardware or  
CPMT 1411: Intro to Computer Maintenance

Design Communications

- Business Image Management & Multimedia**  
ARTC 1313: Digital Publishing I
- Web Mastering or Telecommunications and Networking**  
IMED 1316: Web Page Design I

**Diesel Service Technology**

- Heavy Equipment**  
DEM 1405: Basic Electrical Systems  
DEM 1416: Basic Hydraulics

**EMS, Radiologic Tech, and Respiratory Care**

- Business Computer Information Systems I or Business Computer Information Systems II**  
ITSC 1401: Intro to Computers

**Electrical & Power Transmission Tech**

- Electricity/Elec. Tech**  
ELPT 1319: Fundamentals of Electricity  
And ELPT 1320: Fundamentals of Electricity II
- Problems/Solutions in Tech**  
ELPT 1215: Electrical Calculations  
And ELPT 2215: Electrical Calculations II
- Business Computer Information Systems I or Business Computer Information Systems II**  
ITSC 1401: Intro to Computers

**Electronics Service Technology**

- Intro to Computer Maintenance Tech or Telecommunication and Networking or Independent Study in Technology Applications**  
CPMT 1445 Computer System Maintenance and  
CPMT 2445 Computer System Troubleshooting
- Computer Maintenance Tech I**  
CPMT 1411: Intro to Computer Maintenance
- Internetworking Technology I**  
CPMT 1449: Computer Networking Technology
- Business Computer Information Systems I or Business Computer Information Systems II**  
ITSC 1401: Intro to Computer

**Health Information Technology/Transcriptionist**

- Health Science Technology I and Health Science Technology II or Medical Terminology and Introduction to Health Science Technology**  
HITT 1305: Medical Terminology
- Business Computer Information Systems I and Business Computer Information Systems II**  
ITSC 1401: Intro to Computers

**Law Enforcement Technology**

- Technical Introduction to Criminal Justice**  
CRIJ 1301: Intro to Criminal Justice
- Crime in America**  
CRIJ 1307: Crime in America
- Business Computer Information Systems I and Business Computer Information Systems II**  
ITSC 1401: Intro to Computers

**Machinist Trades**

- Metal Trades I**  
MCHN 1338: Basic Machine Shop I
- Metal Trades II**  
MCHN 1332: Bench Work & Layout

**Office Technology**

- Business Computer Information Systems I or Business Computer Information Systems II**  
ITSC 1401: Intro to Computers
- Accounting I**  
ACNT 1303: Intro to Accounting I
- Administrative Procedures**  
POFT 1309: Administrative Office Procedures I
- Word Processing Application**  
POFI 2401: Word Processing  
or POFI 2331: Desktop Publishing
- Health Science Technology I and Health Science Technology II or Medical Terminology and Introduction to Health Science Technology**  
HITT 1305: Medical Terminology

**Video Production**

- Media Technology I**  
ARTV 1371: Intro to Video Production Technology
- Web Mastering**  
IMED 1316: Web Page Design I

**Welding**

- Ag. Metal Fabrication Tech**  
WLDG 1430: Gas Metal Arc Welding
- Ag. Metal Fabrication Tech and Ag. Structures and Ag. Mech I or Intro to Ag. Mech.**  
WLDG 1417 Intro to Layout & Fabrication

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**Criteria for awarding articulated college credit at South Plains College:**

- Achieve mastery of the content-enhanced Tech Prep high school course by earning a minimum grade of 80 (3.0 or higher).
- Enroll at South Plains College within 15 months of high school graduation, meeting all admission requirements (see College Catalog-for admission requirements).
- Submit an official high school transcript showing the Tech Prep course to SPC.
- Inform your college counselors and faculty advisors of your Tech Prep status and submit this application (Application to Claim Tech Prep Credit) to the Admissions and Records Office. South Plains Tech Prep will mail this application and a Technical Career Guide for Students to your home when you complete a Tech Prep course. This application is also available at the Admissions and Records Office or online at [www.southplainscollege.edu/techprep](http://www.southplainscollege.edu/techprep).
- Successfully complete 6 semester hours of college-level work at South Plains College. (Dual credit, CLEP examinations and/or AP credit may count for the 6 hours.)
- Articulated course should appear in the college catalog and be included in the technical certificate or degree plan declared by the student.

Check your college transcript upon completion of 6 semester hours to verify articulated Tech Prep courses from high school have been added. A Tech Prep articulated course should have a letter “A” after the course abbreviation on the high school transcript indicating a Tech Prep class. Check with your high school counselor to ensure your transcript includes correctly coded Tech Prep courses. Tech Prep is not the same as dual credit taken in high school. Take advantage of both. Tech Prep credit may transfer to some, but not all, four-year universities.

For more information, please contact Adela Ochoa at (806) 894-9611, ext. 2374 or at [aocchoa@southplainscollege.edu](mailto:aocchoa@southplainscollege.edu)