

# CLEP Policies and Regulations

## Guidelines for Candidates

### **Prohibited Items**

Use of the following items in the testing room is strictly prohibited unless an approved exception has been specified by CLEP Services at 800-257-9558. These items will be collected before candidates will be allowed to enter the testing room.

- Food, beverages, or tobacco products.
- Hats (unless worn as a religious requirement).
- Hand-held calculators (a calculator function is built into the software for those tests that require calculator use).
- Calculator watches.
- Digital watches (wrist or pocket).
- Alarm wristwatches.
- Digital cameras.
- Dictionaries, books, pamphlets, reference materials.
- Papers of any kind (except for authorized scratch paper provided at the center)
- Slide rules, protractors, compasses, rulers.
- Highlighter pens and/or colored pens and pencils.
- Cellular phones/pagers, beepers, walkie talkies, PDAs.
- Wireless communication devices of any kind (e.g., BlackBerry).
- Listening devices, radios with headphones, recorders.
- Copying or photographic devices.
- Transmission or receiving devices.
- Mechanical pencils or any type of pen.
- Non-medical electronic devices (laptop computers, digital assistants)
- Candidate-provided keyboards.
- Any other unauthorized testing aids.
- Backpacks, fanny packs, purses, wallets, outdoor wear, and any other personal items will be taken from the candidate before entering the testing room.