

## South Plains College ENGL 0301

**Department:** English and Philosophy

**Discipline:** English

**Course Number:** ENGL 0301

**Course Title:** Basic Developmental English

**Campuses:** Plainview

**Instructor:** Deborah Zacher

**Office:** Plainview Center Front Office

**Office Hours:** By Appointment

**Office Phone:** 806-716-4330 (voice mail available) **Email Address:**  
dzacher@southplainscollege.edu

**Course Description:** This is a course in fundamental English for students whose TSIA2 ELAR test scores and/or TSI Writing test scores are in the basic level (ABE/DL 1-3) range or who are selected to participate based on their score on another writing placement test. ENGL 0301 is designed to help students begin to develop college-writing skills and focuses on idea generation, organization, drafting, revision, and utilization of Standard English. The course provides a basic review of English grammar, focusing on spelling, punctuation, correct word choice, and various types of sentence construction, and covers major errors, such as fragments, run-on sentences, subject-verb agreement, and pronoun errors. It also provides practice in writing and revising various types of paragraphs.

**Credit: 3 Lecture: 3 Lab: 0**

**Student Learning Outcomes:** Upon successful completion of this course, students will:

1. Compose a variety of paragraph-length texts that demonstrate clear focus, the logical development of ideas, and the use of appropriate language that advances the writer's purpose.
2. Determine and use effective approaches and rhetorical strategies for given writing situations.
3. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
4. Evaluate relevance and quality of ideas and information to formulate and develop a claim.
5. Develop and use effective revision strategies to strengthen the writer's ability to compose college-level writing assignments.
6. Edit writing to conform to the conventions of standard English.

**Textbook:** *Grassroots with Readings: The Writer's Workbook*, by Susan Fawcett, 12<sup>th</sup> edition, 2019. Published by Cengage.

Ebook only ISBN: 9781337614801

Ebook + Mindtap ISBN: 9781337614825

**Supplies:** Access to a computer with printer and internet access

**TSIA Compliance:**

- Students must take READ 0301/EDUC1100 (reading skills) concurrently with ENGL 0301 (writing skills) unless they have demonstrated college-level reading skills through some other method.
- Students must earn a C or better in ENGL 0301 to be eligible to move to the next level-- INRW 0300 + ENGL 1301 Corequisite Courses.
- Students may choose to retest on the TSIA2 ELAR/Essay tests at any time. If they pass them, they should inform their ENGL 0301 and READ 0301 instructors immediately. They may register for stand-alone ENGL 1301 during the next available semester.

**Diagnostic Writing:** Students will complete a diagnostic essay on the first day of class, which will be used in conjunction with the Nelson-Denny reading test administered in READ 0301 to ensure that students are accurately placed in courses matching their writing and reading skill levels.

**Grading Policy:** The following grades will be assigned when:

A - 90% or better is achieved on graded work; you have made excellent progress in writing skills.

B - 80% or better is achieved on graded work; you have made good progress in writing skills.

C - 70% or better is achieved on graded work; you have made fair progress in writing skills.

D - 60% or better is achieved on graded work; you have made minimal progress in writing skills.

F - 59% or less is achieved on graded work; and/or you have not achieved or attempted to make progress in writing skills.

If a final grade is borderline, I may consider attitude and absences/tardies when deciding whether to assign a higher or lower letter grade. **However, regardless of a student's final average, I reserve the right to assign a grade of C or better only if I believe a student can be successful in INRW 0300+ENGL 1301.**

**Students must earn a C or better in ENGL 0301 to be eligible to move to the next level, which is INRW 0300 + ENGL 1301 Corequisite Courses.**

Grade Calculation

Paragraph 1	10%
Paragraph 2	15%
Paragraph 3	20%
MindTap Average (including EdPuzzle quizzes)	20%
Classwork Average	10%
Journals Average	15%
Final Exam	10%

*Check your current grades and course average weekly in Blackboard. Click on **My Grades**. If you have questions, ask me as soon as you see them. Do not wait until the end of the semester.*

In-Class Paragraph Writing

*All paragraphs are created and typed/handwritten during class in the classroom. Two class periods are typically provided for writing one paragraph, with guided instruction and one-on-one feedback from me on each step. Dates are announced in class and in the syllabus. Please refer to the course schedule for those dates. **I reserve the right to require a student to rewrite a paper if I suspect that cheating or plagiarism has occurred.***

Online Homework**Cengage MindTap**

Your weekly homework assignments will be accessed through Blackboard and must be completed by 11:59 p.m. on Wednesdays. The homework assignments will be completed on the internet at a website called Cengage MindTap. I will help you register during the first two weeks of class. *If you do not have a computer at home with reliable internet access, you will need to plan to use a computer lab on campus. Resources are available for those who need help with reliable internet or computers. Please get in touch with me immediately if you run into any issues. I am here to help!*

**EdPuzzle**

Occasionally, video quizzes are assigned throughout the semester. When assigned, they are due Thursdays at 4 p.m.

Journals

*Journals will be assigned during class and submitted through Blackboard. They will be due Thursdays at 4 p.m. We will discuss how to turn these in during the first two weeks of class through Blackboard.*

**Late Work**

I will accept late work for Journals and EdPuzzle quizzes, but it will incur a deduction of 10 points per day. *Once ten days have passed, a zero grade will be entered for the grade.* Please get in touch with me immediately if you run into any issues.

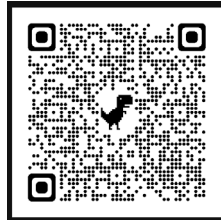
*Some recommendations for this course:*

1. *Have a backup plan from day one in case your technology fails.*
2. *Don't wait until the last minute to submit assignments. If you have trouble, but no one is available to help you, you will incur the late deduction associated with late assignments.*
3. *All files need to be submitted as.docx documents (Microsoft Word) or a .pdf (Adobe).*
4. *If you use Google docs, download it to Microsoft Word before submitting it.*

*If you need help, you can contact the Help Desk at 806-716-2600 or Blackboard help at 806-716-2180.*

### **Tutors**

Tutoring is free for all currently enrolled students. You can see the tutor schedule for the Plainview Center by using the QR code below.



You also have 180 free minutes of tutoring with Tutor.com each week. Your hours reset every Monday morning. Use the tools option in Blackboard on the left-hand side, and you will automatically see the free tutoring available. You may access Tutor.com Monday-Thursday 8 p.m.-8 a.m. and 6 p.m. Friday to 8 a.m. Monday.

### **Semester Calendar and Weekly Assignments**

The course material will be released in weekly segments in the Homework folder in Blackboard. Each week runs from Thursday to Wednesday. The first week starts on August 31, and the due dates for each assignment will be listed.

**Student Responsibilities:** Students are expected to

1. Be on time and regularly attend class
2. Be responsible for the learning process, including preparation for class, such as reading and homework; participation in class discussions, including asking relevant questions; getting assignments and/or notes if absent; and accepting responsibility for not understanding an assignment or failing an assignment
3. Be responsible for having an appropriate attitude and using appropriate language in academic environments; not use condescending, inflammatory, threatening, or profane rhetoric, whether verbally or in written form, in educational environments
4. Have respectful behavior toward the instructor and classmates to contribute to the atmosphere necessary for learning
5. Be responsible for courteous actions to others, especially by putting away cell phones and other distractions while in class
6. Be responsible for writing down all grades and applying them to the grading scale used for the class, located in the course's policy statement/syllabus
7. Submit all assignments in accordance with due dates, formats, and requirements
8. Avoid all forms of cheating and plagiarism on all assignments, including improper collaboration

9. Ask questions when something is unclear.
10. Check Blackboard, Email, and the Remind app for any announcements.

Attendance Policy:

1. I expect you to be on time for class. Tardiness is disrespectful to your classmates and me.
2. You will be dropped from the course after accumulating five consecutive absences or six non-consecutive absences. If you are dropped from the course, you may not be reinstated.
3. All students are dropped from the course with an F.
4. If you accumulate excessive absences after November 30, 2023 (the last day to drop a course), you will receive an F for the course.
5. On the other hand, if you have 0-2 absences during the entire semester, have at least a "C" in the class, and tardiness has not been a problem, OR if you have an "A" average, you may be exempted from the final exam. However, if your course average is below 70% (C) at the end of the semester, you will be required to take the final exam regardless of your attendance record.
8. Students involved in school-sponsored activities must show me their documentation from the appropriate coach/sponsor before they are absent from class. Students will make arrangements at that time to complete any in-class assignments they may miss.

**Plagiarism and Cheating:** Students are expected to do their own work on all projects, quizzes, assignments, and papers. Failure to comply with this policy may result in an F for the assignment and/or an F for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:

1. Using Artificial Intelligence websites or apps to generate all or part of a paper or other assignment;
2. Turning in a paper that has been purchased, borrowed, or downloaded from another writer or from an online site;
3. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
4. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
5. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, texting, internet, Quizlet, etc.) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.

**Student Code of Conduct Policy:** Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' rude, disruptive, intimidating, aggressive, or demeaning behavior. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

#### **Disabilities Statement**

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Lubbock Centers (located at the Lubbock Downtown Center) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

#### **Non-Discrimination Statement**

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

#### **Diversity Statement**

In this class, the teacher will establish and support an environment that values and nurtures individual and group difference and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

#### **Title IX Pregnancy Accommodations Statement**

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Health and Wellness Center. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Health and Wellness Center at 806-716-2529 or email [dburleson@southplainscollege.edu](mailto:dburleson@southplainscollege.edu) for assistance.

#### **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1

#### COVID-19 Protocol

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or get tested for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please also notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at [dedens@southplainscollege.edu](mailto:dedens@southplainscollege.edu) or 806-716-2376.

1. SPC will follow the recommended 5-day isolation period for individuals that test positive.
  - a. **Please note that day 0 is the date of positive test. Day 1 begins the first full day after the date of positive result.**
2. COVID reporting
  - a. Please have students and employees notify DeEtte Edens if they have tested positive to verify dates before returning to class or work.
  - b. The home tests are sufficient but students need to submit a photo of the positive result. The date of test must be written on the test result and an ID included in the photo. If tested elsewhere (clinic, pharmacy, etc.), please submit a copy of the doctor's note or email notification. Results may be emailed to DeEtte Edens, BSN, RN at [dedens@southplainscollege.edu](mailto:dedens@southplainscollege.edu).
  - c. A student is clear to return to class without further assessment if they have completed:
    - The 5-day isolation period, symptoms have improved and they are afebrile for 24 hours without the use of fever-reducing medication.
3. Please instruct students and employees to communicate with DeEtte Edens prior to their return date if still symptomatic at the end of the 5-day isolation.
4. Exposed individuals will not be required to quarantine. If exposed, SPC does request individuals closely monitor themselves. If an individual does become symptomatic, please do not attend class or work and be tested.

**English 0301 Suggested Calendar**

Week 1 (August 31-September 6)	Course Syllabus Blackboard login and navigation MindTap Login Diagnostic Essay
Week 2 (September 7-13)	Parts of Speech Spelling Improvement Omitted Words and Letters Commonly Confused Words
Week 3 (September 14-20)	How to Email Your Instructor Email Writing Assignment An Introduction to Writing Exploring the Writing Process Pre-Writing to Generate Ideas Planning & Drafting Your Paragraphs
Week 4 (September 21-27)	Developing Effective Paragraphs Revising & Improving Your Paragraphs Proofreading
Week 5 (September 28-October 4)	Exemplification Paragraph #1 Assignment Class on September 28: Choose a topic, brainstorm, outline, write, type, and revise paragraph 1 in class
Week 6 (October 5-11)	Continue Exemplification Paragraph #1 Subjects and Verbs
Week 7 (October 12-18)	Apostrophes
Week 8 (October 19-25)	Avoiding Sentence Fragments, Run-Ons, and Comma Splices Process, Comparison, Contrast, and Classification Definition, Cause-Effect, and Persuasion
Week 9 (October 26-November 1)	Cause or Effect Paragraph #2 Assignment Class on October 26: Choose a topic, brainstorm, outline, write, type, and revise the paragraph
Week 10 (November 2-8)	Continue Cause-Effect Paragraph #2 Assignment-if needed Commas
Week 11 (November 9-15)	Past Participle Progressive Participle Verb Tense Verb Agreement
Week 12 (November 16-22)	Argumentation Paragraph #3 Assignment Class on April 20: Choose a topic, brainstorm, outline, write, type, and revise Paragraph 3 in class
Week 13 (November 23-29)	Thanksgiving-No Class
Week 14 (November 30-December 6)	Continue Argumentation if needed
Week 15 (December 7-13)	Final Exam Review Make-up Paragraph (only with instructor approval)
Week 16	Final Exam-December 14